

Details for the DS-2019 J-visa application

This application is for visa visits exceeding 15 days. For visits of 1-15 days, use your IU invitation letter to request a B1/B2 (Business/Pleasure) visa at a US Embassy or US Consulate in your home country. If you are a citizen or eligible national of a Visa Waiver Program country and will visit the US for 90 days or less, see the ESTA application at <https://esta.cbp.dhs.gov/esta/>.

When your DS-2019 document is ready, the IU Office of International Services will notify you by email. Then they'll send it to our department for me to mail to you by FedEx. Reimbursement for the FedEx expense is expected when you arrive on campus.

YOUR INFO

Home address:

Telephone number(s):

E-mail address(es):

Office address:

Mailing address to which we should send the DS-2019 (J-1 visa) form when it has been processed by IU (must be a street address, not a Post Office box.):

Last name on passport (family name/surname):

First name on passport:

Middle name on passport:

Date of birth (*Month/Day/Year*):

Gender (Male or Female):

Marital Status: (Single or Married):

City of birth:

Province of Birth (optional):

Country of birth:

Country of citizenship:

Country of legal permanent residence:

Are you currently in the US?:

If yes, do you plan to travel outside the US before coming to IU?

If yes, give expected departure and re-entry dates

If yes, what is your current non-immigrant status (visa type, business traveler, etc.):

Current or most recent position (job title) in home country. If student, indicate degree level bachelor, masters, Ph.D:

Have you previously been to Indiana University?:

If yes, give the approximate dates (beginning and end dates) for each time you have ever visited, worked at, or taken a course on an IU campus:

Will you visit any other institutions for business during your IU program?:

If yes, provide the institution name, full address, and dates for each planned visit.

Have you previously been in the US in J-1 or J-2 status?:

If yes, give approximate dates (beginning and end dates) for each time you have been in the US in a J-1 or J-2 status:

Have you applied for or been granted a waiver of 212(e) - also known as the two year rule?:

DEPENDENT DETAILS

If no dependents will accompany you skip to next section "Proof of English Language Proficiency."

Will dependent family members (spouse or children) accompany you to the US?:

How many non-US citizen family members will come to the US as your dependents?:

Submit a copy of the passport for each accompanying dependent including passport name, passport number, date of birth, passport expiration date.

Provide details for each accompanying dependent family member:

Last name (as appears in passport):

First name (as appears in passport):
Middle name (as appears in passport):
Date of birth (*Month/Day/Year*):
Gender (Male or Female):
Relationship to you (husband, wife, son, daughter):
City of birth:
Country of birth:
Country of citizenship:
Country of permanent residence:
Dependent's email address (if non, write "None"):

PROOF OF ENGLISH LANGUAGE PROFICIENCY

For non-US citizens Proof of English language proficiency that is sufficient to meet US J-1 Exchange Visitor visa requirements. **The proof of exam date must be dated the last twelve months.**

Effective January 5, 2015, the U.S. Department of State requires J-1 Exchange Visitors to possess "sufficient proficiency in the English language, as determined by an objective measurement of English language proficiency, to participate in his or her IU program and to function on a day-to-day basis."

The new rule requires IU to use one of the following objective measurements of English language proficiency and to upload proof when we request a DS-2019 (J-1 visa) for an international visitor. We must retain evidence of how we measured proficiency so the proof may be made available to the Department of State upon request. Proof must be within the last twelve months.

Ways to demonstrate English language proficiency:

A recognized English language test:

- A recognized English language test: Internet-based TOEFL minimum 79, or print-based TOEFL minimum 550, IELTS minimum 6.5, MELAB minimum 79, Signed documentation from an academic institution or English language school confirming proficiency level or
- A documented interview conducted by the faculty sponsor either in-person or by videoconferencing, or by telephone if videoconferencing is not a viable option; or
- Confirmation the scholars' native language is English. Usually confirmed by submitting evidence of completing at least three full years of secondary school in one of the following approved countries <https://ois.iu.edu/doc/english-speaking-countries.pdf> or having citizenship in an English speaking country.

Research scholars who need additional English instruction should take English classes before applying to become a CEUS visiting scholar.

PROGRAM DETAILS

Specific subject/field of proposed research at Indiana University (1-2 sentences.):

The type of J-visa Visitor Category you seek (primary activity while in the US): Short-Term Scholar? Or Research Scholar?

- Short-Term Scholar: stay of six months or less, for the purpose of lecturing, observing, consulting, training, or demonstrating special skills. The Short-Term Scholar visa cannot be extended beyond six months. You must leave the US within the six month period. Short-term scholars cannot stay in the US even one day beyond six months. **Select short-term scholar if you will stay at IU no more than six months.**
- Research Scholar: stay up to five years, primarily conducting research, observing, or consulting in connection with a research project; may also teach or lecture. Our department allows an initial visa period up to 12 months. Request extensions through Department at least 2 months before your visa end date. Extensions are up to 12

months each and require new proof of finances and continuing need for IU research resources. **Select research scholar if there's a possibility you will stay at IU more than six months.**

FINANCIAL DETAILS

You must submit proof of funding sufficient to meet US visa requirements for scholar and any accompanying dependents. As of 7/15/2019 at least \$1200 per month for the duration of the stay. If bringing a spouse, unmarried children under the age of 21, or both, the scholar must also show access of \$500 per month for the first dependent and \$300 per month for each additional dependent.

If your financial support is from outside Indiana University, provide proof such as a copy of a bank statement or a letter from your bank showing sufficient personal funds. If support is from an agency, university, business or government, submit a letter on official stationery certifying financial support and specifying the amount of support in US dollars and the dates covered.

Documentation of funding should be in English or accompanied by an official translation into English.

- List the total amount of funding (in US dollars*) from each source:
- US government agency (Provide name of agency) \$
- International organization (Provide name of organization) \$
- Your government \$
- All other organizations \$
- Personal funds \$

For currency conversion, see <http://www.xe.com/currencyconverter>

SUPPLEMENTAL INFORMATION FOR VISA VISITORS

Also see <https://ois.iu.edu/visas/faculty-visas/index.html>

Medical Insurance Requirement

Within one week of your arrival, all J scholars and dependent family members must have health insurance for the duration of their program. Insurance can be purchased before arrival in the United States from your home country, or you can purchase insurance from the Office of International Services upon arrival in the United States. Costs vary depending on many factors. Learn about minimum coverages levels, the IU health insurance plan, and more at <https://ois.iu.edu/living-working/health/insurance/scholars.html>.

Address Reporting Requirement

US Immigration requires all active status J-1 Exchange Visitors to have a current local address on file within the SEVIS system. Report your address information through IU iStart online services at istart.iu.edu using your Indiana University username and ID number. Submit the "Change of Local Address" e-form. IU Office of International Services will update your SEVIS record with US Immigration and your local address on file with the university. If you move during your J-1 program, US federal regulations require Exchange Visitors and their families to report any change in address within 10 days of moving. This update can also be made via Atlas (formally iStart).

Note: The address reported must be the street address, city, and zip code where you and your dependents physically reside in the US. Post Office Box addresses (P.O Box) or departmental university/business addresses are not valid for this purpose.

CONFIRMATION SECTION

By submitting this form to the IU CEUS Department, you confirm all information you provided is true and accurate, including proof of funding and English language proficiency.